



Tally Graduate Course Syllabus

Module – I

Basic of Accountant
Type of Company
Trial Balance Sheet
Introduction Accountant Info
Introduction Inventory Info

Module – II

Service Organization
Voucher type
Type of transaction
Contra
Payment
Receipt
Purchased / Sale return
Maintain Multiple Godown
and **GST**

Module – III

Trading Organization
Order Processing
Rejection In / Out
Material Transferred
Physical Stock Verification
Stock Journal
Multiple Printing Voucher /
Cheque
Prices List Level
Features
Configuration

Module – IV

Import of Data
Planning Stock
Budget Management
Scenario Management
Reversing Journal
Bank Reconciliation
Mfg Journal